1. Minutes of Last Meeting: Alastair to confirm whether minutes posted to CAUG website (confirmed: September 2012 minutes are posted online).

2. Business arising from the minutes: none.

3. Library Council report (James): James presented report to library council. Key point was serials concatenation project, which Larry Alford emphasized was an important goal.

4. New chair & minute-taker: Group agreed for James to continue as chair; Kate suggested future minute-takers be chosen on a rotating basis; minute taker will be chosen before each meeting based on alphabetical list; group agreed to change.

5. RDA update (Alastair and Juliya)

   - No plans to begin complete change to RDA while Sirsi is still in place; but as of March 31st all new authority records submitted to NACO must be RDA.
   - Wenran has updated Sirsi to capture the new RDA fields so they now show in proper sequence; Endeca is not set-up to display new RDA fields yet and ITS is looking into it.
   - Alistair reviewed key changes that RDA will introduce; referred to presentation by Adam Schiff that highlights key changes: [http://faculty.washington.edu/aschiff/Conversion%20of%20the%20AACR2%20Authority%20File%20to%20RDA.pptx](http://faculty.washington.edu/aschiff/Conversion%20of%20the%20AACR2%20Authority%20File%20to%20RDA.pptx)
   - Phases for RDA Authority Records: records with AACR2 headings that are valid under RDA that require no change: about 95%; records requiring mechanical changes to be RDA valid: about 2%; AACR2 headings cont

   Phase 1: identification of authority records that are incompatible with RDA; a 667 will be added to authority records with 1xx fields incompatible with RDA; during phase 1 a mixture of authority records will co-exist: new RDA records; pre-AACR2 authority records, AACR2 records with 1xx, 4xx, 5xx that are RDA valid.

   Phase 2:
   - records that can be updated programmatically will be changed to RDA and the 667 field will be removed; manual review of records to identify those that cannot be updated automatically (only about 5% of total records).

   Phase 3: convert AACR2 records to RDA

   - Future training: UTL is not a NACO library, but we will need to know the rules for what
makes an authority record RDA compliant; this will probably happen in April.

RDA resources (Juliya Borie)
- Juliya compiled a list of RDA resources to consult; she requested that group send her any additional useful resource links and she would send it out to the CAUG listserv.
- UTL will be subscribing to the RDA Toolkit soon because AACR2 access is being combined with it in Cataloguer’s desktop.

Q: GMD - what’s happening with this? Decision has not been made as to how to address what to do with information contained in the GMD.
E.g. BenHur - videorecording - hitlist display - icons could display instead.

Q: Should we start original cataloguing in RDA? Alastair: no not right now because people are not trained; only headings and access points will have to be in RDA.

Q: What about imported records that are in RDA? Leave the RDA records alone, unless it has a 264 instead of a 260. For now, edit that field manually, but don't worry about changing the rest of the record back to AACR2. There is a plan right now to extract RDA records on a monthly basis during transitional phase and change them back to AACR2 using an automated script.

Q: Should there be a message sent out to all libraries to hold off on starting RDA cataloguing? Alastair agreed there probably should be. In three years when contract with Sirsi is finished, staff will require significant training at that stage with the new system.

6. New Bibliographic Framework Initiative (Marlene van Ballegooie)
- Marlene provided an overview of the Library of Congress’s Bibliographic Framework initiative that is intended to replace MARC with a new framework that uses linked data principles; it represents a complete reimagining of bibliographic description for the online world.

Summary of the new BIBFRAME model:
1) Has to work with a variety of content standards
2) Must be able to handle description and management of all formats—traditional and born digital
3) Must support all types of library data: bibliographic, authority, holdings and classification
4) Must replace MARC

Preliminary testing of BIBFRAME model:
- Library of Congress launched a new website, http://bibframe.org/; Marlene did a test submission using some of our records where we had both print and ebook editions, and also periodicals that should have been recognized as a single work and instance; expectation was that they should combine as one work, but show different instances; however, it did not actually work yet.