



Faculty of Applied Science and

**ENGINEERING**

University of Toronto

**TERM WORK REPORT**

For one or more of the reasons cited below the Committee on Examinations must assess a mark for the student identified below, who took your course. To make this assessment the Committee uses both marks from the student's term work and any additional relevant information you are able to provide. Accordingly, please complete this form and return it as soon as possible to the:

Office of the Registrar, Faculty of Applied Science and Engineering,  
Galbraith Building, 35 St. George St., Room 157

**Student and Course Identification:**

STUDENT'S NAME: \_\_\_\_\_ STUDENT NO: \_\_\_\_\_

SESSION: \_\_\_\_\_ PROGRAM(CIV-MSE): \_\_\_\_\_ YEAR(1-4): \_\_\_\_\_ COURSE: \_\_\_\_\_

EXAMINER'S NAME: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**Reason(s) for Request for Information:**

\_\_\_\_\_ Student was absent from final examination (DNW)

\_\_\_\_\_ Student has deferred standing (SDF)

\_\_\_\_\_ Student's Work is incomplete (I)

\_\_\_\_\_ Student has submitted a petition to the Committee

Please complete the following table using actual marks and not percentages:

	CONTRIBUTION TO THE FINAL COURSE MARK		
	MAXIMUM POSSIBLE	EARNED	CLASS AVERAGE
FINAL EXAMINATION			
CLOSELY SUPERVISED TERM WORK (independent & performed under supervision - i.e. tests & quizzes)			
NOT CLOSELY SUPERVISED TERM WORK (not independent - i.e. group assignments, projects, & labs)			
COLUMN TOTAL	100		

**Please Turn Over**

**The following information would be of assistance to the Committee in determining the student's standing:**

- \*\*\*PLEASE SUPPLY THE COMMITTEE WITH ANY FURTHER INFORMATION WHICH MAY BE USEFUL:

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be a standard notebook page or a sheet of stationery. There is no handwriting or other markings on the page.

EXAMINER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_